

**International MicroNanoConference '18**  
**MicroNanoConference Registration Form**

Company: \_\_\_\_\_

Country: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Invoice Address\*: \_\_\_\_\_

VAT number: \_\_\_\_\_

Purchase Order Number: \_\_\_\_\_

\*(Please, only fill out if invoice address deviates from postal address)

- We will host a **Tabletop Booth** on the International MicroNanoConference '18 on Tuesday 11<sup>th</sup> and Wednesday 12<sup>th</sup> of December 2018.
- |  |                       |
|--|-----------------------|
| <input type="checkbox"/> MinacNed member | € 2.000,- (excl. VAT) |
| <input type="checkbox"/> Non-member      | € 3.500,- (excl. VAT) |
- We will organize a **Hands-on Demo Setup** during one of the two days of the International MicroNanoConference '18 (Tuesday 11<sup>th</sup> or Wednesday 12<sup>th</sup> of December 2018). The date will be set in consultation with the organization and other participating companies.
- |   |                       |
|---|-----------------------|
| <input type="checkbox"/> MinacNed member  | € 1.500,- (excl. VAT) |
| <input type="checkbox"/> Non-member   | € 2.500,- (excl. VAT) |
| <input type="checkbox"/> MinacNed member with a tabletop booth at the iMNC 2018 | € 500,- (excl. VAT)   |
| <input type="checkbox"/> Non-member with a tabletop booth at the iMNC 2018      | € 750,- (excl. VAT)   |
- We will **sponsor** the International MicroNanoConference '18 on Tuesday 11<sup>th</sup> and Wednesday 12<sup>th</sup> of December 2018.

We choose the following sponsorship-package:

- Gold** MicroNanoConference membership
- |  |                       |
|--|-----------------------|
| <input type="checkbox"/> MinacNed member | € 3.000,- (excl. VAT) |
| <input type="checkbox"/> Non-member      | € 4.500,- (excl. VAT) |
- Silver** MicroNanoConference membership
- |  |                       |
|--|-----------------------|
| <input type="checkbox"/> MinacNed member | € 2.000,- (excl. VAT) |
| <input type="checkbox"/> Non-member      | € 3.500,- (excl. VAT) |
- Bronze** MicroNanoConference membership
- |  |                       |
|--|-----------------------|
| <input type="checkbox"/> MinacNed member | € 1.000,- (excl. VAT) |
| <input type="checkbox"/> Non-member      | € 2.000,- (excl. VAT) |

The undersigned declares to have received, and to have agreed to the applicability of the Terms of Reference attached to this registration form, as rendered in Appendix A.  
The undersigned also declares to agree to the Cancellation Policy as rendered in Appendix B to this registration form.

Please return this form, by fax, email or direct mail:

**MinacNed, Association for Microsystem and Nanotechnology**

Attn. Sharon Tammer

P.O. Box 366

NL-3830 AK Leusden, The Netherlands

Fax: +31 (0)33 – 461 66 38

Email : sharon@fhi.nl

\_\_\_\_\_  
Signature

## Appendix A

### Terms of Reference

#### **International MicroNanoConference '18 Tuesday 11 and Wednesday 12 December 2018 Beurs van Berlage Amsterdam, The Netherlands**

### **Tabletop booth**

Companies delivering products or services that are related to the themes of the International MicroNanoConference '18 are provided with the opportunity to exhibit with a booth. The Tabletop Booth-package contains the following possibilities:

- A booth consisting of 3 meters width x 2 meters depth, a table, two chairs and a 220 volts electricity connection;
- Logo submitted on website;
- Logo published in final program
- 12 VIP relation vouchers, representing a value of € 325,- each, excl. VAT (two day access. Including stand personnel)

#### **Tabletop Booth**

Each participating company can place their own presentation wall (within the booth's perimeter) and is provided with space of 3 meters width x 2 meters depth, a table, two chairs and an electricity connection (220V).

#### **Free VIP relation vouchers**

Companies that participate with a booth receive 12 VIP relation vouchers, providing access to the conference, representing a value of 12 x € 325,- excl. VAT (two day access. Including stand personnel)

#### **Fees**

The fees for a Tabletop Booth are as follows:

- |                   |                       |
|-------------------|-----------------------|
| - MinacNed member | € 2.000,- (excl. VAT) |
| - Non-member      | € 3.500,- (excl. VAT) |

## Hands-on Demo Setup

Organizing a hands-on demo setup during one of the two days of the conference. The date will be set in consultation with the organization and other participating companies. Attendees can register for the demo setup personally. Contact information will be provided upfront to the organizing company.

- Organizing a hands-on demo setup during one of the two days of the conference.
- Sponsor logo submitted on website, newsletter and final program.
- Article in newsletter.
- 8 VIP tickets representing a value of € 325,- each, excl. VAT (two day access. Including workshop personnel).

### Hands-on demo setup

Max. 5 set ups per day of 15 minutes for groups up to 15 people, depended on number of participants.

### Free VIP relation vouchers

Companies that participate with a booth receive 8 VIP relation vouchers, providing access to the conference, representing a value of 8 x € 325,- excl. VAT (two day access. Including workshop personnel)

### Fees

The fees for a Hands-on demo setup are as follows:

- MinacNed member	€ 1.500,- (excl. VAT)
- Non-member	€ 2.500,- (excl. VAT)
- MinacNed member with a tabletop booth at the iMNC 2018	€ 500,- (excl. VAT)
- Non-member with a tabletop booth at the iMNC 2018	€ 750,- (excl. VAT)

## Gold MicroNanoConference member

Companies delivering products or services that are related to the themes of the International MicroNanoConference '18 are provided with the opportunity to sponsor. The Gold MicroNanoConference membership contains the following possibilities:

- Sponsor keynote speaker – a specific keynote position will be dedicated to a certain topic or technology area - the program committee invites a top specialist in that area as a keynote speaker\*
- The designated keynote lecture is named after the sponsor
- During the introduction of the keynote speaker the sponsor is acknowledged
- Sponsor banner placed on stage
- Sponsor logo submitted on website
- Sponsor logo published in final program
- Article in newsletter
- Logo in newsletter
- 12 VIP relation vouchers, representing a value of € 325,- each, excl. VAT (two day access)

\* Eight keynote speakers will give a keynote lecture. The number of MicroNanoConference Gold members is limited.

### Sponsor keynote lecture

Each participating company can place their own quick screen on stage during the keynote lecture of their designated keynote speaker.

### Free VIP relation vouchers

Companies that participate as MicroNanoConference Gold member receive 12 VIP relation voucher, providing access to the conference, representing a value of 12 x € 325,- excl. VAT (two day access)

**Fees**

The fee for MicroNanoConference Gold membership is as follows:

- MinacNed member € 3.000,- (excl. VAT)
- Non-member € 4.500,- (excl. VAT)

## Silver MicroNanoConference member

Companies delivering products or services that are related to the themes of the International MicroNanoConference '18 are provided with the opportunity to sponsor. The Silver MicroNanoConference membership contains the following possibilities:

- Sponsor invited speaker - a specific invited position will be dedicated to a certain topic or technology area - the program committee invites a top specialist in that area as a invited
- During the introduction of the invited speaker the sponsor is acknowledged
- Sponsor banner placed outside lecture room
- Sponsor logo submitted on website
- Sponsor logo published in final program
- Article in newsletter
- Logo in newsletter
- 8 free VIP relation vouchers, representing a value of 8 x € 325,- excl. VAT (two day access)

**Sponsor invited speaker**

Each participating company can place their own quick screen on stage during the invited lecture of their designated invited speaker.

**Free VIP relation vouchers**

Companies that participate as MicroNanoConference Silver member receive 8 VIP relation vouchers, providing access to the conference, representing a value of 8 x € 325,- excl. VAT (two day access)

**Fees**

The fee for MicroNanoConference Silver membership is as follows:

- MinacNed member € 2.000,- (excl. VAT)
- Non-member € 3.500,- (excl. VAT)

## Bronze MicroNanoConference member

Companies delivering products or services that are related to the themes of the International MicroNanoConference '18 are provided with the opportunity to sponsor. The Bronze MicroNanoConference membership contains the following possibilities:

- Co-sponsor keynote speaker
- Sponsor logo submitted on website
- Sponsor logo published in final program
- 6 VIP relation vouchers, representing a value of 6 x € 325,- excl. VAT (two day access)

**Co-sponsor keynote speaker**

Each participating company can place their own quick screen on stage during the keynote lecture.

**Free VIP relation forms**

Companies that participate as MicroNanoConference Bronze member receive 6 VIP relation forms, providing access to the conference, representing a value of 6 x € 325,- excl. VAT (two day access)

**Fees**

The fee for MicroNanoConference Bronze membership is as follows:

- MinacNed member € 1.000,- (excl. VAT)
- Non-member € 2.000,- (excl. VAT)

## **Appendix B**

### **GENERAL CONDITIONS FOR FHI/MINACNED EVENT PARTICIPATION**

#### **ARTICLE 1. PARTICIPATION, PAYMENT, CANCELLATION**

- 1.1 Registration for participation in the event can only take place by means of the FHI/MINACNED registration form.
- 1.2 Participation is based on the order of receipt of registrations until the maximum number of participants is reached.
- 1.3 Registrations above the set maximum are entered on a waiting list, if requested.
- 1.4 The participant will receive the invoice for the costs of participation 1 month before the event starts.
- 1.5 The participation costs must be paid according to the payment terms stated on the invoice. If no specific terms are shown on the invoice, the participant shall pay within thirty (30) days of the date of invoicing.
- 1.6 Cancellation of participation may only be done in writing. 'In writing' includes electronic communications.
- 1.7 Up to 4 weeks before the start of the event the cancellation charges are 50% of the participation amount. If cancellation is made after this, the full participation costs must be paid.

#### **ARTICLE 2. CHANGES TO DATE AND LOCATION**

- 2.1 In the case of insufficient registrations FHI/MINACNED reserves the right to change the event location or cancel the event. The participant will be notified accordingly at the latest four weeks before the event.
- 2.2 In consultation with the participants, FHI/MINACNED may change the date set for the event, or decide that the event will not go ahead.
- 2.3 If the event does not go ahead, any participation costs paid by the participant will be reimbursed.
- 2.4 Under no circumstances shall FHI/MINACNED be liable for any damage incurred by changing or cancelling (the date) of the event.

#### **ARTICLE 3. PUBLICITY**

- 3.1 A participant who registers for the event by means of the registration form will be listed as such in communications made by FHI/MINACNED for the event, for example, showing the company name on the website and list of participants.
- 3.2 After the event the participant will receive the attendee list, with visitor name and e-mail address and company name and address, provided the relevant explicit permission was obtained.

#### **ARTICLE 4. LIABILITY**

- 4.1 Goods at the event location and associated areas are at the expense and risk of the participant.
- 4.2 The participant is liable for and must take out adequate insurance against any damage of whatever nature.
- 4.3 The participant is liable for any damage suffered by FHI/MINACNED as a result of a shortcoming attributable to the participant, including the failure to comply (properly and in time) with any provision of these conditions and/or other regulations and instructions. The participant indemnifies FHI/MINACNED with respect to claims from third parties, including the event location.
- 4.4 FHI/MINACNED is not liable for any damage suffered directly or indirectly by the participant, its personnel or visitors, including consequential damage, loss of profits and damage resulting from theft, destruction or any other cause, unless FHI/MINACNED can be accused of intent or gross negligence in this regard.

#### **ARTICLE 5. RULES OF CONDUCT**

- 5.1 FHI/MINACNED determines the layout and size of the exhibition area allocated to the participant.
- 5.2 The participant is required to use the allocated exhibition area in a manner in keeping with the purpose for which it has been allocated.
- 5.3 It is not permitted to place and distribute materials (flyers, brochures, etc.) in the catering areas, on tables, reception desks and any other places outside the exhibition area.